



MANAVLOK'S COLLEGE OF SOCIAL WORK AMBAJOGAI DIST. BEED

IQAC Meeting – 2020-2021

Minutes of the meeting dated : 07-06-2020

Today's meeting held under the chairmanship of Principal at 11.30 a.m..

Following issues are discussed in the meeting. The agenda wise details of the meeting are as under.

Agenda –

1) Review of previous meeting.

In this meeting the review of previous assignments and work load was discussed and it was found that all the faculty members were completed their assigned works such as completion of syllabus, internal assessment of theory and social work practicum etc. by using the online mode.

2) Admission process –

As per University guidelines for MSW admission 2020-21 a committee was formed having three members.

- | | |
|-------------------------|----------|
| 1) Dr. Nazir Sheikh | Chairman |
| 2) Sukeshini Jogdand | Member |
| 3) Mr. Bibhishan Ghadge | Member |

3. In this meeting it was decided to develop a Google format for online admission procedure. A schedule was prepared. A merit list was prepared according to the reservation policy. First, Second and Third merit list of the selected candidates for the course was displayed on the notice board and shared on whatsapp group (Admission).

Academic calendar was prepared in the meeting after discussion among the faculties. Curricular, Co curriculars and Extra curricular activities were distributed among the faculty members (Please see academic calander).

4. Online classes and field work placement-

It was decided to conduct online classes for 3rd Semester students. Faculties are supposed to use webex, Zoom meet, google meet or youtube channels, google classroom for virtual classes.

After completion of the admission procedure classes will start immediately through online mode. It was also decide to start field work for MSW 3rd



semester students. Due to Covid 19 pandemic the decision was taken to place the students for field work at their native places. The students are supposed to follow the guidelines of State govt. of Maharashtra and Bee District Collector while doing field work.

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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 08-09-2020

Meeting of IQAC is held today in the Principal's office at 4 p.m..

Following issues were discussed in the meeting. The agenda wise details of the meeting are as follows :

Agenda

1. Review of previous meeting.
2. To conduct Webinars.
3. Upgrade Library Software – Cloud base Library Management Software.
4. Field work

1) According to university guidelines and admission schedule, the college has completed admission process.


Academic calander was prepared. Faculties are prepared online teaching schedule and classes were started for 3rd semester, on dated 07-08-2020 and field work started from 28-08-2020.


2) To conduct webinar –

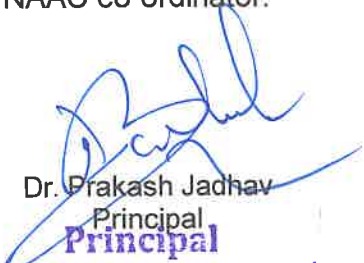
It was decided to conduct webinar on social issues such as water management, agriculture, labour problems, mental health, health, un employment, women empowerment, sexual abuse, employment and self employment scheme (District employment office Beed) it was also decided to each faculty has to co ordinate at least one webinar.

3) College has Libman Software which requires upgradation therefor it was decided to upgrade Libmen Library software by Master Software Limited, Nagpur.

The meeting was concluded with the vote of thanks by NAAC co ordinator.


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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 20-11-2020

The College framed a three member committee to review and recommend the (As proposal of two faculty members.


- 1) Dr. Rama Achyut Pande - Promotion for Associate Professor.
- 2) Assitant Professor Kisan Anna Shingare - Promotion for stage 1 to stage 2, Rs. 7000/- AGP.

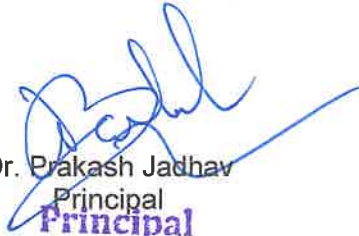
The committee members are –

- 1) Dr. Prakash Bhimrao Jadhav - Chairman
- 2) Dr. Nazir Sheikh - Member
- 3) Dr. Rama Achyut Pande - Member

The committee gone through the proposals of CAS promotion by two faculty members and recommended to college to forwards their applications to the University.


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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 29-12-2020

The College has framed a three members committee to review and recommend the CAS proposals of three faculty members.

- 1) Dr. Nazir Sheikh
- 2) Dr. Arundhati Patil
- 3) Dr. Hanumant Salunke


The committee members are –

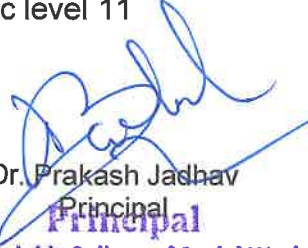
- 1) Dr. Prakash Bhimrao Jadhav - Chairman
- 2) Dr. Nazir Sheikh - Member
- 3) Dr. Pande Rama Achyut - Member

The committee has recommended the following candidate for the promotion of CAS.

- 1) Dr. Nazir Sheikh - Academic level 13 to academic level 14
- 2) Dr. Arundhati Patil - Academic level 13 to academic level 14
- 3) Dr. Hanumant Salunke - Academic level 10 to academic level 11


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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 08-01-2021

Today's meeting is held in the Principals cabin at 3 P.M. under the chairmanship of Principal and following issues are discussed in the meeting.

AGENDA

1. Review of previous meeting.
2. To start online classes of MSW 1st year first semester.
3. To conduct orientation visit of II and III semester.
4. Field work of First year I semester.
5. Review of previous meeting.
 - 1) College has conducted webinars on different social issues. To organize webinar every faculty has taken initiative.
 - 2) **A Library software upgraded** – The Software has purchased from Master Software Limited, Nagpur by online.
 - 3) **To start online classes of MSW 1st year first semester** – It was decided in the meeting to start classes of MSW First year Semester First from 20th January, 2021 by online mode.
 - 4) **To conduct Orientation visits** – To give exposure of various fields of Social Work to MSW I and III semester, it was decided to conduct online Orientation visits. In this meeting the responsibility of arranging Orientation visits was given to the field work co ordinator of I and III semester.
 - 5) **Field work of MSW First year semester first** – It was decided to place the students at their native place for field work practice.

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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 06-03-2021

Today's meeting conducted under the chairmanship of IQAC chairman in her cabin at 1.30 PM. Following issues were discussed in the meeting. The agenda wise details of the meeting are as follows –

AGENDA

- 1. Review of previous meeting –**
- 2 Starting of online classes again after receiving notice from Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. It was decided to start online classes from *15/03/2021*.
3. Submission of 2nd Semester Field work reports by students was also decided and students were submitted their reports and assignments (Activity report).

4. Regarding starting of new courses by the faculties in the college –

In today's meeting it was decided to start some certificate courses for our students. Total 06 courses decided to start in coming month i.e. April.

Sr.No.	Name of the Course	Name of Faculty
1	Basic writing and Internet / computer skills	Dr. Arundhati Patil
2	Data analysis	Dr. Nazir Sheikh
3	Proposal writing	Sukehsini Jogdang
4	Participatory Rural Appraisal	Dr. Hanumant Salunke
5	Administrative Skills	Kisan Shingare
6	Certificate course on counseling	Dr. Rama Pande.

It was decided that all faculties should submit their syllabus and design of course (duration, credits) and contents of the course on dated 10-03-2021 to the Principal for further action i. e. sanction and implementation.



5. Conducting face book online programme on the occasion of International Women's day. Dr. Arundhatii Patil will be co ordinate the programme and the guest is Utpal, Editor Milun Saryajni, Pune on 8th March at 4 P.M..
6. Discussion on starting MPSC classes in the campus was also made. Students are demanding for online / offline MPSC classes in the College and Dr. Babasaheb Ambedkar Marathwada University Aurangabad also sent letter to all affiliated Colleges to start MPSC center, as we in our college already started (two year back) MPSC classes, but last year due to Covid pandemic we stopped but now again we decided to start the classes for the benefit of students.

The meeting was concluded by the vote of thanks by Assistant Professor Sukeshini Jogdand.

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IQAC Meeting – 2020-2021

Minutes of the meeting dated : 06-03-2021

Today's IQAC meeting held in Principal's cabin at 4 pm under the chairmanship of Principal and following issues were discussed in the meeting.

AGENDA –

- Review of previous meeting.
 - Orientation visits started from 18-01-2021 of 3rd Semester.
 - Orientation visits started from 09-02-2021 of MSW First year First Semester.
 - To start fieldwork of MSW I year Semester First from 05-03-2021.
 - About University examinations.
- 1) College has prepared calendar of internal examination for 1st and 3rd semester. The internal assessment includes internal theory exam, Learning Supportive Activity, Field work Viva, Research dissertation and Orientation visits.
 - 2) It was decided that the faculty members to prepare MCQ question set for internal examination. The concern faculty will assess the concurrent field work online.
 - 3) The assessment of 3rd semester including internal theory and dissertation and field work etc were assessed by concerned field work supervisors.

The meeting was concluded with the vote of thanks by NAAC coordinator Dr. Nazir Sheikh.

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